



Minutes of the meeting of the Board of Trustees, 11 June 2013

The board convened on 11 June 2013 with a quorum.

Members present: Co-Chairs Sarah Burks and Aimee Taberner, Terry Shaoul, Jacqueline Bates,

Others: James McGough, Tom Bosely, Rose Austin, Chuck Luca, Tracy Skahan, Ellen Aamodt, Paul McGaffigan

Members absent: G. Tremblay, Heather Leavell, Christine Sharbrough, Dan Johnson

As the first point, James McGough introduced Tom Lozzi from Woburn. Tom is very interested in the Revere series and will contact an electronics firm reported to have one of the Revere statues (#6). He will take photos and provide them to CEDAM.

Secondly, Rose Austin was introduced as a volunteer with the Arlington Public Arts Committee. She explained the project "Chairful" which will exhibit on the lawn in front of CDAM from July 21 to July 28. The project is expecting 50 to 60 chairs to be decorated and an array of awards. CDAM will be invited to speak at the closing session.

**Minutes of Meeting of 14 May 2013**

The minutes of the meeting were reviewed. A motion to approve was made by Jackie Bates and seconded by Terry Shaoul. VOTE was 4-0 in favor.

**Action Items from 14 May 2013**

Software: although this procurement was scheduled for the next budget year, Ms. Bates had negotiated a gratis copy for use with the many projects in play in the current year. Ellen Aamodt noted that 2 restaurants in Watertown were offering significant discounts to theater-goers at the New Rep Theater and that one of these restaurants is a close neighbor to CDAM. It was agreed that while soliciting contributions for Art on

the Green, a second request could be made for a donation to CDAM in light of the number of visitors going for lunch in the area. Raffle: Aimee Taberner needs to receive all commitments by July 8 for raffle prizes so that material could be printed in time for the event. Ellen Aamodt will approach those restaurants in the immediate area. It was important that thank you notes be written for each of the contributors. A receipt/thank you form will be distributed by Aimee.

### **Treasurer's Report**

The board reviewed the status of income, expenses and bank holdings. A motion was made by Terry Shaoul to receive the Treasurer's Report and was seconded by Aimee Taberner. VOTE was 4-0 in favor. Terry Shaoul moved to recommend to the Corporation that it reimburse expenses covered in the May meeting and seconded by Aimee Taberner. VOTE was 4-0 in favor of the recommendation.

### **Volunteer Report**

James McGough reported 119 visitors since the May report. Further, a new docent will begin next month. A motion was made by Terry Shaoul to accept the report, seconded by Jackie Bates. VOTE was 4-0 in favor.

During the discussion it was noted that the text in the *Arlington Advocate* needed updating. This is now included as an action item.

### **Collections**

- a. Benjamin project: await resume and project outline
- b. Sculpture Workshops were attended by 30 children and went well.
- c. Fairbanks: invitations to be sent out 12 June for 27 June event.

### **Facilities**

Now that the rack has been moved from the entryway, further work can be discussed such as repositioning photos, paintings, etc. A pro-bono designer is ready to fabricate displays.

### **Educational Programs**

James McGough and his docent, Penny, developed trivia questions for visiting children.

Members were requested to review and amend as necessary by next meeting.

### **Marketing**

The Newsletter will be named "The Scout" and will be published in June and December of each year.

### **Strategic Planning**

Laura Roberts circulated summary notes on the meeting held on 4 June. The next meeting will cover facilities and will be held on 16 July.

### **Other Business**

During a renovation of Boston Latin School, a possible Dallin piece was discovered. James McGough will contact Christine Sharbrough to try to identify the circular bronze relief of a WWI soldier.

CDAM will be represented at the expo for volunteers by Sarah Burks on 12 June.

Aimee Taberner circulated a brochure on 'adopting object' and will scan/email to all for review.

Ellen Aamodt received a solicitation from Tom Brokow for the Museum for WWII In New Orleans that could be used as a model for a CDAM solicitation letter. Ellen will hand this over to Heather Leavell at the next meeting.

At the closing, the Board noted the resignation of Roly Chaput from the Board. All members expressed appreciation for his years of service and commitment to CDAM.

The meeting adjourned at 8:45 p.m.

Ellen Aamodt

Recording Secretary

### **Action Items**

- Prepare mailing for fundraising event in July Sarah and Aimee
- Sarah Burks to update the text on CDAM in the *Advocate*.
- Sarah Burks to discuss placement of artwork with Nancy Lea Flynn.

- All: review/amend trivia questions.
- Aimee Taberner to scan/email 'adopt object' to all.